

Templates

The following are some examples of templates for development of an action plan. Alternatively, these could be integrated into other planning procedures and documents that then explicitly address the additional climate change dimension.

- **Brainstorm of ideas:** List all possible ideas for action that have resulted from investigating the background document and the regional workshop/training. Add a list of all possible partner organisations. The template below may assist.
- **Prioritise:** Get the National Society to think about the disaster, health & water and sanitation- related plans and priorities of the National Society. Which of the brainstormed list of possible actions in relation to climate change are relevant? Realistic? A priority?

Brainstorm of Ideas & Prioritising

Activity Idea	Whom would it involve (Internally & Externally)	Rough cost estimate	Priority number
<i>Eg. training in interpreting weather warnings to poor communities that are vulnerable to flooding</i>	<i>Disaster Management Department, Red Cross Youth drama group, Meteorological Office</i>	<i>200 Euro - 3 prizes for competition amongst youth for best drama production 200 Euro - refreshments at community meeting</i>	<i>2 – Can be integrated into 2009 Disaster Management Planning</i>
<i>Eg. providing battery operated radios for early flood warning</i>	<i>Philips electrical company</i>	<i>2000 Euro - radios</i>	<i>1- Can be integrated into DIPECHO proposal</i>

- **Action Plan:** Formulate an 'Action Plan' for the top priority ideas. If creating a separate document, it could start with the **executive summary** of the background document (component 2) to indicate the urgency of working on climate change. Then proceed with the national societies' ideas on how to tackle the climate risks. You could use the question list below to stimulate writing. (You might want to use a donor's template for funding proposals). Be sure also to include the actions that do not require additional funding but that are still a priority:

Question list for the Action Plan

For each priority action:

Priority Action No.

Name of Action:.....

1. What are you planning to do?
2. Why are you planning to do it?
3. What steps will need to be taken to achieve it?
4. Who will benefit from it? How will you measure its impact?
5. Where & when do you plan to do it?
6. Who will be involved in it? Will it involve volunteers? Will it involve partnerships with other organisations? Will it involve other departments in your National Society? How?
7. Are there similar activities already going on in the country? If so, how will this differ or coordinate with those initiatives?
8. What are the risks/challenges involved in doing it?
9. How much will it cost?
10. What is the timeline for completing the actions?

In this component National Societies would assess **national and regional/zonal funding opportunities, including additional funding from PNSs** (you can use the table below) and to **assess all opportunities to integrate climate change into the strategies and plans of the whole National Society**. Developed country governments and donors are more and more willing to allocate funds to climate change and DRR related activities as either integrated components of existing funding streams or new sources.

Assessing National Funding Opportunities

Which organisations provide funds?*	Who is the contact person & what are the contact details of the donor?	What will they fund?	What do I need to do to apply?*	When can I apply?

* Explore possibilities with partner PNS to see if they can advocate for climate related funds in their countries (to support DRR in developing countries).

** Keep in mind the possibility of joint applications with other organisations

Action Plans of the Costa Rica and Malawi Red Cross Societies – the action plans under PfCC2 can be stand-alone plans or preferably integrated into other planning and appeal documents

Propuesta Final

**Plan de Acción ante el Cambio Climático, 2009-2012,
Cruz Roja Costarricense.**





**Preparación para el Cambio Climático
Cruz Roja Costarricense**

+ Cruz Roja Costarricense

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CENTRO DEL CLIMA Cruz Roja + Holandesa

Centrerem

**CONCEPT NOTE FOR CLIMATE CHANGE ADAPTATION
INITIATIVE FOR RURAL COMMUNITIES IN MALAWI**

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