

Vacancy

Due to a vacancy at the Climate Centre, we are immediately looking for a:

Freelance Climate Adviser with excellent project monitoring skills

Introduction

The Red Cross Red Crescent Climate Centre is the expertise Centre of the International Red Cross and Red Crescent in the field of climate change and climate disasters. The Climate Centre's mission is to help the Red Cross and Red Crescent Movement and its partners reduce the impacts of climate change and extreme weather events on vulnerable people.

The Climate Centre consists of an enthusiastic team that guides a growing network of consultants from all over the world in integrating climate risks into their work. The Climate Centre works closely with the Netherlands Red Cross, the International Federation of Red Cross and Red Crescent Societies (IFRC) and the International Committee of the Red Cross (ICRC)

Project background

The Climate Centre is one of the advisers on the **Climate Action Journey** towards locally led adaptation, funded by USAID through the IFRC. This programme focuses on scaling up locally-led, integrated and multi-sectoral approaches which can help build sustained climate resilience at community level. It will introduce a new, holistic approach to ensure transformational change across target National Societies' institutional set-up, programs, and operations, ensuring they become truly 'climate-smart' and scale up proven, evidence-based climate change adaptation efforts. In 2024, there are new countries embarking on this journey across Europe, Asia Pacific, Africa, Latin America and the Caribbean. The overall aim of these projects is to support communities to reduce their climate-related risks and adapt to climate change, including in some of the least supported and most vulnerable and marginalized communities.

Objective

The project has four overall objectives:

Objective 1: Support National Societies to increase their ambition and capacity to address changing climate risks and help communities to adapt to the impacts of climate change

Objective 2: Support the National Society to integrate climate risks into their existing plans, programmes and humanitarian operations

Objective 3: Enable the implementation of locally led action in vulnerable communities to reduce risks from the impacts of climate change and extreme weather events

Objective 3: Leverage this grant for increased access to finance for National Societies' climate plans and ambitions

The Climate Centre is contracted as the Technical Adviser to the National Societies and the IFRC to implement these projects.

Roles and responsibilities

1. Overall coordination of all Climate Action Journey progress, in close collaboration with the programme manager.
2. Support the reviews and quality control of all materials produced with National Societies.
3. Monitoring of timelines, budgets, team time writing and expenses to ensure we deliver on time and within budget.

4. Support the implementation of a Roadmap for Climate and Environment in Europe and Central Asia, through peer-to-peer exchange support of the community of practice, webinar support, training and workshop support and technical reviews of plans of National Societies in the region.
5. Support the carrying out of **National Society Climate Awareness Assessments** and support the design of related **National Society Climate Training Plans** in project countries, based on demand of IFRC delegation and National Society project staff.
6. Deliver, based on demand from project countries and agreement from IFRC, **training activities** as part of the National Society Climate Training Plans.
7. Technical support, as needed (to be confirmed with IFRC and National Society project staff), for the implementation of project activities.
8. Coordinate the development of a comprehensive modular learning package on climate change: review and update Climate Training Toolkit; review other existing learning materials; align with existing and new innovative training tools.
9. Guide, coordinate and provide technical guidance to National Societies to support the development of **National Climate Risk Assessments** based on demand in two project countries
10. Guide and support the **climate-smart screening processes** of programmes and operations, plans and strategies of the National Society to identify if and how changing climate risks should be factored in two project countries
11. Provide technical support to the development of **multi-year Climate Strategies** to National Societies in two project countries.

Profile

Education, Knowledge, skills and languages

- Completed a Master's degree in climate adaption or climate change
- At least 3 years' professional experience in climate change adaptation or related field
- At least 3 years' professional experience in climate related budget and project monitoring
- Excellent English language writing and communication skills
- Strong interpersonal skills with the ability to represent the Climate Centre
- Ability to work effectively in a global, virtual and multicultural environment
- Ability to work and coordinate with various stakeholders
- Ability to work with minimal oversight
- Strong time management and writing skills are required
- French or Spanish as an additional language is an added advantage
- The Consultant must be home based within Europe

We value diversity — in backgrounds and experiences. We need people from all cultural backgrounds, religions, gender identities, sexual orientations and age groups

What we offer

We offer a home-based assignment with limited international travel, flexible work hours and a global virtual working environment with room for initiative and personal development.

We offer forty (40) hours per week until the end of the year with an option to extend at a competitive level.

How to apply:

We would like to receive your application (CV and motivation letter) in English addressed to Olette Manhoudt, HR officer at the Climate Centre sent to application@climatecentre.org with “CAJ Climate Adviser” in the subject please.

We will review applications on a rolling basis, once a successful candidate has been identified, this vacancy will be closed.

If you have any questions about this vacancy, please send an email to hr@climatecentre.org.